

Overview and Scrutiny Committee

25 January 2024

Capital Plan Review 2023/24

Annexes 1 - 3

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Capital Plan: List A Service Summary									
	Expenditure To 31/03/23	2023/24 Estimate inc Prior Year Slippage	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	Scheme Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Capital Plan Schemes									
Planning, Housing & Environmental Health	1,267	113	30	30	30	30	30	30	1,560
Street Scene, Leisure & Technical Services	552	451	1,411	275	159	159	174	159	3,340
Corporate	10	318	3,205	60	0	0	0	0	3,593
Sub-total	1,829	882	4,646	365	189	189	204	189	8,493
Capital Renewals									
Planning, Housing & Environmental Health	n/a	0	0	16	0	0	21	21	58
Street Scene, Leisure & Technical Services	n/a	929	1,926	312	432	581	782	762	5,724
Corporate	n/a	505	281	292	118	121	242	300	1,859
Sub-total	n/a	1,434	2,207	620	550	702	1,045	1,083	7,641
Total	1,829	2,316	6,853	985	739	891	1,249	1,272	16,134

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Capital Plan: List A Planning, Housing and Environmental Health									
	Expenditure To 31/03/23	2023/24 Estimate inc Prior Year Slippage	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	Scheme Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Capital Plan Schemes									
Housing	1,267	113	30	30	30	30	30	30	1,560
Environmental Health	0	0	0	0	0	0	0	0	0
Sub-total	1,267	113	30	30	30	30	30	30	1,560
Capital Renewals	n/a	0	0	16	0	0	21	21	58
Total Planning, Housing and Environmental Health	1,267	113	30	46	30	30	51	51	1,618

Capital Plan: List A											
Planning, Housing and Environmental Health											
	Code	Expenditure To 31/03/23	2023/24 Estimate inc Prior Year Slippage	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	Scheme Total	
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	
Housing											
(a) Better Care Fund (Disabled Facilities Grants)											
(i)	Mandatory Grants Less repayments	P03AC	n/a	2,053 (10)	900 (10)	900 (10)	1,050 (10)	1,050 (10)	1,050 (10)	1,050 (10)	8,053 (70)
(ii)	Discretionary Grants	P03AT	n/a	150	150	150					450
(iii)	Government Grant		n/a	(2,193)	(1,040)	(1,040)	(1,040)	(1,040)	(1,040)	(1,040)	(8,433)
	Sub-total		n/a	0	0	0	0	0	0	0	0
(b) Housing Assistance											
	Less repayments	P03AD	n/a	60 (30)	60 (30)	60 (30)	60 (30)	60 (30)	60 (30)	60 (30)	420 (210)
	Sub-total		n/a	30	30	30	30	30	30	30	210
(c) Temporary Accommodation											
(i)	4 Dwellings, Pembury Road, Tonbridge Less Developer Contributions	P03AX	2,127 (860)	83							2,210 (860)
	Sub-total		1,267	83	0	0	0	0	0	0	1,350
(d) Home Upgrade Grant Scheme (HUG)											
(i)	HUG2 Government Grant	P03AF	n/a n/a	270 (270)	270 (270)						540 (540)
	Sub-total		n/a	0	0	0	0	0	0	0	0
Total Housing to Summary			1,267	113	30	30	30	30	30	30	1,560

**Capital Plan: List A
Planning, Housing and Environmental Health**

	Justification	Scheme notes
<p>Housing</p> <p>(a) Disabled Facility Grants</p> <p>(b) Housing Assistance</p> <p>(c) Temporary Accommodation</p> <p>(d) Home Upgrade Grant Scheme (HUG)</p>	<p><i>Former Corp't Aims & Priorities</i></p> <p><i>Former Corp't Aims & Priorities</i></p> <p>Cost Saving</p> <p>External Funding</p>	<p>Given the level of budget available this year which includes prior year slippage and the forthcoming review of the housing assistance programme, it is likely that a reprofiling exercise will be undertaken. Funding continues to be made available from the Better Care Fund to enable qualifying residents to apply for grants to help with adaptation costs.</p> <p>Budget reviewed by Communities & Housing Advisory Board, July 2016. Gross budget provision reduced from £90,000 to £60,000 per annum. An earmarked reserve has been established to meet any shortfall in assumed grant repayments.</p> <p>Purchase and conversion of Pembury Road properties for temporary accommodation purposes.</p> <p>The Home Upgrade Grant Scheme will deliver retrofit energy efficiency measures to thirty private sector homes over a two year period.</p>

Capital Plan: List A Planning, Housing and Environmental Health										
	Code	Expenditure To 31/03/23	2023/24 Estimate inc Prior Year Slippage	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	Scheme Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Environmental Health										
(a) Anti-idling Campaign Project Government Grant	P02EM	20 (20)	11 (11)							31 (31)
Sub-total		0	0							0
Total Environmental Health to Summary		0	0	0	0	0	0	0	0	0
Capital Renewals										
(b) Environmental Protection Provision for Inflation	P02EBCR01 P02EZ	n/a n/a			15 1			19 2	19 2	53 5
Total Capital Renewals to Summary		n/a	0	0	16	0	0	21	21	58

Capital Plan: List A Planning, Housing and Environmental Health		
	Justification	Scheme notes
<p>Environmental Health</p> <p>(a) Anti-idling Campaign Project</p>	<p>Statutory requirement, Health & Safety</p>	<p>Provision relates to the purchase of five mobile sensors to record indicative levels of Nitrogen Dioxide and Particulates at participating schools. This will enable monitoring of air quality associated with school traffic, specifically where car engines remain in an idling position. This project is in line with the agreed Air Quality Action Plan (AQAP).</p>
<p>Capital Renewals</p> <p>(b) Environmental Protection</p>	<p><i>Former Corp't Aims & Priorities</i></p>	<p>Provisions relate to the replacement of noise and gas pollution monitoring equipment.</p>

Capital Plan: List A
Street Scene, Leisure & Technical Services

	Expenditure To 31/03/23	2023/24 Estimate inc Prior Year Slippage	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	Scheme Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Capital Plan Schemes									
Street Scene	n/a	120	120	129	129	129	129	129	885
Leisure									
Larkfield Leisure Centre	126	14	0	0	0	0	0	0	140
Sports Grounds	94	116	0	0	0	0	0	0	210
Open Spaces	72	0	0	0	0	0	0	0	72
Other Leisure Schemes	103	40	0	0	0	0	15	0	158
Technical Services									
Car Parking	n/a	30	30	30	30	30	30	30	210
Electrical Vehicle Charging Points	7	0	33	0	0	0	0	0	40
Land Drainage / Flood Defence	150	131	1,228	116	0	0	0	0	1,625
Sub-total	552	451	1,411	275	159	159	174	159	3,340
Capital Renewals	n/a	929	1,926	312	432	581	782	762	5,724
Total Street Scene, Leisure & Technical Services	552	1,380	3,337	587	591	740	956	921	9,064

Capital Plan: List A Street Scene, Leisure & Technical Services										
	Code	Expenditure To 31/03/23	2023/24 Estimate inc Prior Year Slippage	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	Scheme Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Street Scene										
(a) Green Waste Bins Growth / Replacement	P02BC	n/a	31	31	31	31	31	31	31	217
(b) Refuse Bins Growth / Replacement	P02DA	n/a	61	61	61	61	61	61	61	427
(c) Garden Waste Bin Replacement	P02CF	n/a	28	28	37	37	37	37	37	241
Total Street Scene to Summary		n/a	120	120	129	129	129	129	129	885
Larkfield Leisure Centre										
(d) PV System	P05LR	126	14							140
Total Larkfield Leisure Centre to Summary		126	14	0	0	0	0	0	0	140

**Capital Plan: List A
Street Scene, Leisure & Technical Services**

	Justification	Scheme notes
<p>Street Scene</p> <p>(a) Green Waste Bins Growth / Replacement</p> <p>(b) Refuse Bins Growth / Replacement</p> <p>(c) Garden Waste Bin Replacement</p> <p>Larkfield Leisure Centre</p> <p>(d) PV System</p>	<p><i>Former Corp't Aims & Priorities</i></p> <p>Reduce Expenditure & Income Generation</p> <p>Climate Change & Cost Savings</p>	<p>Recycling and refuse provisions cater for growth in the number of properties served and the replacement of existing collection bins and boxes. The 2023/24 revised estimates include the agreed roll out programme to flats and a need to pre-order due to protracted lead in times and increased costs.</p> <p>Provision for replacement of garden waste containers.</p> <p>Installation of PV system (solar panels) to the sports hall roof at Larkfield Leisure Centre. This will allow the site to produce some of it's electricity demand from an on-site renewable source, resulting in annual savings to energy costs. Scheme completed and working well.</p>

Capital Plan: List A
Street Scene, Leisure & Technical Services

	Code	Expenditure To 31/03/23	2023/24 Estimate inc Prior Year Slippage	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	Scheme Total
Sports Grounds										
(a) Racecourse Sportsground Riverside Revetment Less Grants	P05DD	108 (19)	117 (9)							225 (28)
Sub-total		89	108	0	0	0	0	0	0	197
(b) Racecourse Sportsground Rugby Pitch Drainage Less Developer Contributions	P05DE	15 (10)	16 (8)							31 (18)
Sub-total		5	8	0	0	0	0	0	0	13
Total Sports Grounds to Summary		94	116	0	0	0	0	0	0	210

Capital Plan: List A Street Scene, Leisure & Technical Services		
	Justification	Scheme notes
Sports Grounds (a) Racecourse Sportsground Riverside Revetment (b) Racecourse Sportsground Rugby Pitch Drainage	Health & Safety External Funding	Replace sections of the existing wooden revetment which is failing and causing erosion of the riverbank at Tonbridge Racecourse Sportsground. Scheme is part funded by a grant from the Environment Agency. Phase 1 complete. Phase 2 currently in design for delivery later this financial year. To improve drainage to the rugby pitches at Tonbridge Racecourse Sportsground that are currently subject to regular flooding to maintain and enhance their use. Funded from developer contributions and a virement of £8,000 from the Land Drainage Improvement Programme. Gross budget, approved February 2020, increased by £10,000 to £26,000 offset in full by grant from Sport England. Contribution from rugby club being sought.

Capital Plan: List A
Street Scene, Leisure & Technical Services

	Code	Expenditure To 31/03/23	2023/24 Estimate inc Prior Year Slippage	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	Scheme Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Open Spaces										
(a) Leybourne Lakes Country Park Facility Improvements Less Developer Contributions	P05FF	937								937
Sub-total		(865)								(865)
		72	0	0	0	0	0	0	0	72
Total Open Spaces to Summary		72	0	0	0	0	0	0	0	72
Other Leisure Schemes										
(b) Tonbridge Cemetery / Closed Churchyards Memorial Safety Less Developer Contributions	P05KV	106	40					15		161
Sub-total		(3)								(3)
		103	40	0	0	0	0	15	0	158
Total Other Leisure Schemes to Summary		103	40	0	0	0	0	15	0	158

Capital Plan: List A Street Scene, Leisure & Technical Services										
	Code	Expenditure To 31/03/23	2023/24 Estimate inc Prior Year Slippage	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	Scheme Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Car Parking										
(a) Existing Car Parks Improvement Programme	P01AB	n/a	30	30	30	30	30	30	30	210
Total Car Parking to Summary		n/a	30	30	30	30	30	30	30	210
Transportation										
(b) Electrical Vehicle Charging Points Less grant and contributions	P01EA	7		113 (80)						120 (80)
Total Transportation to Summary		7	0	33	0	0	0	0	0	40
Land Drainage / Flood Defence										
(c) Wouldham River Wall	P01HS	25		1,100						1,125
(d) Leigh Flood Storage Area	P01HV	125	131	128	116					500
Total Land Drainage/Flood Defence to Summary		150	131	1,228	116	0	0	0	0	1,625

Capital Plan: List A Street Scene, Leisure & Technical Services		
	Justification	Scheme notes
<p>Car Parking</p> <p>(a) Existing Car Parks Improvement Programme</p>	<i>Former Corp't Aims & Priorities</i>	An annual provision for capital investment in the Council's off-street car parks to ensure that their condition is adequate for health & safety, legislation, the needs of our customers and income generation. A condition survey of the car parks has been progressed to determine a future work programme.
<p>Transportation</p> <p>(b) Electrical Vehicle Charging Points</p>	<i>Former Corp't Aims & Priorities</i>	Provision to progress phases 1 and 2 of programme to install Electric Vehicle charging points in Council owned car parks across the borough. Procurement progressed using framework and KCC countywide tender exercise. Installation of phase 1 nearing completion.
<p>Land Drainage / Flood Defence</p> <p>(c) Wouldham River Wall</p>	<i>Former Corp't Aims & Priorities</i>	Strengthening / rebuilding to address movement detected in the retaining wall between the public open space and the River Medway. Budget increased by £300,000 to £1,000,000, as part of the 2015/16 Capital Plan Review, reflecting a re-evaluation of scheme costs by the consultant Quantity Surveyor. Movement in the wall is being monitored by an external consultant over the next 5 years to determine requirement for works. Funding rescheduled to 2023/24 in liaison with local Members and the Parish Council. Funding may need to be brought forward if monitoring identifies significant changes in movement levels of the wall. Budget increased by £125,000 to maintain the purchasing power of the reprogrammed scheme. Health and safety related path repairs were undertaken in 2018/19.
<p>(d) Leigh Flood Storage Area</p>	<i>Former Corp't Aims & Priorities</i>	An annual provision for capital investment in the Council's off-street car parks to ensure that their condition is adequate for health & safety, legislation, the needs of our customers and income generation. A condition survey of the car parks has been progressed to determine a future work programme.

Capital Plan: List A										
Street Scene, Leisure & Technical Services										
	Code	Expenditure To 31/03/23	2023/24 Estimate inc Prior Year Slippage	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	Scheme Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Capital Renewals										
Sports Grounds & Open Spaces Less grant and contributions	P05KGBC05	n/a n/a	153	1,107	48	154	119	171	233	1,985
			153	1,107	48	154	119	171	233	1,985
Technical Services:										
(a) CCTV	P01BA	n/a	41	39	39	39	46	39	39	282
(b) Car Parking	P01JF	n/a		20	36	45	156		5	262
			194	1,166	123	238	321	210	277	2,529
Provision for Inflation		n/a	0	12	4	12	23	20	32	103
Sub-total			194	1,178	127	250	344	230	309	2,632
Leisure Centres:										
(c) Angel Centre	P05KGBC01	n/a	72	555	96	25	15	68	368	1,199
(d) Larkfield Leisure Centre	P05KGBC02	n/a	602	177	66	44	101	458	77	1,525
(e) Tonbridge Swimming Pool	P05KGBC04	n/a	245	199	42	67	94	108	49	804
(f) Poulton Wood Golf Clubhouse	P05KGBC03	n/a	40	53	28	33	36	18	10	218
Course	P05KGBC07	n/a	9	7		35	7	65	9	132
Grounds Maintenance	P05KGBC06	n/a	82	66	25	43	63	5	67	351
			1,050	1,057	257	247	316	722	580	4,229
Provision for Inflation	P05KZ	n/a		11	8	13	23	67	67	189
Savings Target (assumes 25%)		n/a	(315)	(320)	(80)	(78)	(102)	(237)	(194)	(1,326)
Sub-total			735	748	185	182	237	552	453	3,092
Total Capital Renewals to Summary		n/a	929	1,926	312	432	581	782	762	5,724

Capital Plan: List A Corporate									
	Expenditure To 31/03/23	2022/23 Estimate inc Prior Year Slippage	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	Scheme Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Capital Plan Schemes									
Land and Property	10	225	3,205	60	0	0	0	0	3,500
Information Technology Initiatives	0	58	0	0	0	0	0	0	58
Other Schemes	0	35	0	0	0	0	0	0	35
Sub-total	10	318	3,205	60	0	0	0	0	3,593
Capital Renewals	n/a	505	281	292	118	121	242	300	1,859
Total Corporate	10	823	3,486	352	118	121	242	300	5,452

Capital Plan: List A Corporate										
	Code	Expenditure To 31/03/23	2023/24 Estimate Prior Year Slippage	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	Scheme Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Land and Property										
(a) Tonbridge Castle Offices: Re-tile Roof	P06AA	10			60					70
(b) Gibson East Refurbishment	P06AL	n/a		3,000						3,000
(c) De-carbonising the Council's Estate Less Grants	P06AM	n/a	225	1,005 (800)						1,230 (800)
Total Land and Property to Summary		10	225	3,205	60	0	0	0	0	3,500
Information Technology Initiatives										
(d) General Data Protection Regs	P06DR		58							58
Total Information Technology Initiatives to Summary		0	58	0	0	0	0	0	0	58
Other Schemes										
(e) UK Shared Prosperity Fund Projects/Initiatives	P06FN									
Mobile CCTV	FN10	21								21
Tonbridge Wayfinding	FN20	10	14							24
Digital Information Boards	FN30		40	80						120
Shopfront and Vacant Unit Improvements	FN40		40	55						95
Bus Shelter Green Roofs Pilot	FN50		30							30
West Kent Green Business Grants	FN60		25	50						75
Carbon Descent Plans	FN70			75						75
Safer Sustainable Car Parks	FN80			100						100
Less Grants	FN90	(31)	(114)	(360)						(505)

	Code	Expenditure To 31/03/23	2023/24 Estimate Prior Year Slippage	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	Scheme Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Other Schemes con't/...										
(f) Rural England Prosperity Fund Projects/Initiatives	P06F0									
Investment in Micro & Small Enterprises	F010		58	67						125
Develop and Promote Visitor Economy	F020			89						89
Create/Improvements to Local Green Spaces	F030			67						67
Existing Cultural, Historic & Heritage Institutions	F040		54	23						77
Active Travel Enhancements in the Local Area	F050			67						67
Rural Circular Economy Projects	F060			22						22
Less Grants	F090		(112)	(335)						(447)
Total Other Schemes to Summary		0	35	0	0	0	0	0	0	35

Capital Plan: List A Corporate		
	Justification	Scheme notes
Land and Property		
(a) Tonbridge Castle Offices : Re-tile roof	<i>Former Corp't Aims & Priorities</i>	Retiling of roof to protect asset. Condition has not materially worsened. Bulk of the budget has been deferred to 2025/26. Spend to 31/3/16 relates to re-roofing works associated with the Tonbridge Castle Reception enhancement project carried out a number of years ago.
(b) Gibson East Refurbishment	Cost Saving	To allow the disposal of Gibson Building West, Gibson East will need to undergo a refurbishment of both internal and external spaces to allow relocation of facilities and uses which are currently provided at Gibson Building West and will include an assessment of low carbon technologies. A £200,000 annual saving associated with the disposal of Gibson Building West has already been incorporated into the Council's Medium Term Financial Strategy from 2026/27.
(c) De-carbonising the Council's Estate	Cost Saving	The de-carbonisation of the Council's Estate will be supported by the investment in renewable technologies. The project will deliver LED lighting at Tonbridge Swimming Pool and Larkfield Leisure Centre, the installation of Solar PV panels at both sites, including the upgrading of roofing insulation and re-felting at Larkfield Leisure Centre. The building management systems (BMS) will be upgraded, and the installation of sub-metering at both sites will enable the monitoring of energy and water usage. Additional works are subject to a successful bid to secure £800,000 from the Swimming Pool Capital Fund administered by Sport England. The Council's contribution of £430,000 will be an uplift of £205,000 to the existing Capital Plan A scheme of £225,000.
Information Technology Initiatives		
(d) General Data Protection Regs	Cost Saving	To provide an upgrade to the current cash receipting system to ensure data protection is maintained.
Other Schemes		
(e) UK Shared Prosperity Fund Projects/Initiatives	External Funding	Projects/Initiatives to be funded largely from the UK Shared Prosperity Fund Grant Award and the balance from the Kent and Medway 100% Business Rates Retention Pilot Reserve. Further details can be found in the report to Cabinet on 5 July 2022.

Capital Plan: List A Corporate										
	Code	Expenditure To 31/03/23	2023/24 Estimate inc Prior Year Slippage	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	Scheme Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Capital Renewals	P06FA									
(a) General										
Departmental Administration	GR01	n/a	4	3		1				8
Council Offices	GR02	n/a		3	16				3	22
Print Unit	GR03	n/a	42	20	102		15			179
Telephones	GR05	n/a				10				10
Tonbridge Christmas Lighting	GR09	n/a			42					42
Elections	GR10	n/a		12						12
Sub-total		n/a	46	38	160	11	15	0	3	273
(b) Information Technology	P06FB	n/a	459	240	123	101	98	221	266	1,508
Desktop Hardware	FB10									
Mobile Hardware	FB20									
Computer Suite	FB30									
Other Hardware	FB40									
Network	FB50									
Corporate Software	FB60									
Operational Software	FB70									
User Software	FB80									
Sub-total		n/a	459	240	123	101	98	221	266	1,508
Provision for Inflation	P06FZ	n/a		3	9	6	8	21	31	78
Total Capital Renewals to Summary		n/a	505	281	292	118	121	242	300	1,859

Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification
Planning, Housing & Environmental Health Existing Scheme	<p>Environmental Improvements: River Medway Riverside Environmental Improvements, Tonbridge</p> <p>Proposal for new riverside environmental improvements including lighting along sections of the River Medway in Tonbridge. Section 1, from Town Lock to Cannon Lane; Section 2, from the Big Bridge to Tonbridge Swimming Pool and Section 3 along River Walk and through River Lawn. Brought forward following residents and Member requests to improve security of pedestrian access to the town centre.</p> <p>Monies currently being secured through developer contributions and further opportunities for developer contributions may be forthcoming. The evaluation of the scheme has been delayed due to the impact of Covid-19 and internal staff resources. External consultant appointed to ensure a co-ordinated approach across the 3 sections. The consultant's report will be used to inform the evaluation.</p> <p>Evaluation deferred to 2024/25.</p>	A/S	Band D External funding

Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services Existing Scheme	<p>Open Spaces: Haysden Country Park – Site Improvements Phase 2</p> <p>Additional site improvements have been identified within the Management Plan for the site including path improvements, play area improvements and replacement of the existing building facility. Park remains extremely popular throughout the year. Potential funding from developer contributions.</p> <p>Retain on List C for evaluation at some future time if external funding becomes available.</p>	X	Band C Health & Safety External funding Income generating
Street Scene, Leisure & Technical Services Existing Scheme	<p>Open Spaces: Holly Hill Path Improvements</p> <p>Improvements to path network at Holly Hill Public Open Space. Scheme subject to funding from developer contributions.</p> <p>Retain on List C for evaluation at some future time if external funding becomes available.</p>	X	Band A External funding Health & Safety

Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services Existing Scheme	<p>Open Spaces: Tonbridge Castle - Site Improvements.</p> <p>General site improvements / repairs to include path revetment and refurbishment identified following liaison with the Council's Health and Safety Officer.</p> <p>Potential for developer contributions and other external funding.</p> <p>Initial evaluation identified a number of health and safety repairs which were rectified using revenue budgets. No developer contributions / external funding opportunities available so full evaluation deferred.</p>	A/S	Band D Health & Safety

Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services Existing Scheme	<p>Sports Grounds: Tonbridge Racecourse Sportsground – Improvement Works Phase 3</p> <p>Previous improvements have been made at the site in accordance with the Site Management Plan. Phase 3 improvements aim to enhance existing provision and bring forward new facilities for the public. Proposals include the potential extension of the Skate Park and Outdoor Gym, improvements to paths, improvements to drainage and alternative use of outdoor bowls facilities. Potential for developer contributions and other external funding opportunities.</p> <p>Scheme recommended for evaluation as part of the 2019/20 Capital Plan Review.</p> <p>Retain scheme on List C for evaluation at some future time if external funding becomes available.</p>	A/S	Band C External Funding



Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services Existing Scheme	<p>Swanmead Sportsground: Flood Alleviation Works</p> <p>Works required to address existing and potentially increasing issues with flooding on site. Works proposed to ensure future continuing use and support current income from pitch hire. To be progressed subject to the identification of external funding. Project identified in liaison with the Tonbridge Sports Association. Scheme will also consider the potential of additional on-site parking.</p> <p>Recommended for evaluation in 2024/25.</p>	A/S	Band A External Funding



Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000				
Service	Scheme Title		Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments		✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services New Scheme 	Waste Services: Separate Food Waste Collections from Communal Properties Rollout of separate food waste collections from communal properties to meet legislation/best practice, improve recycling rates and maximise income from this waste stream. Scheme requires the purchase of new waste bins and associated housing if required. Full rollout subject to outcome of initial trial. Recommended for 'fast track' evaluation.			Band B Meet legislation. Income generating. Increase recycling rate.
	Revenue budget needed for evaluation:	Nil		


Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000					
Service	Scheme Title	Recommended for Evaluation	Cost Band		
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification		
Street Scene, Leisure & Technical Services New Scheme 	<p>Leisure Centres: Larkfield Leisure Centre – Wetside Changing room refurbishment.</p> <p>Replacement of existing changing cubicles and associated flooring works to wetside changing room at Larkfield Leisure Centre.</p> <p>The changing area has become a source of regular customer complaint and short term works are regularly being progressed to replace a number of missing/failed doors to family cubicles.</p> <p>Refurbishment of the cubicles will lower the risk of the cubicles failing and potential harm of associated accidents. Improved facilities are also expected to preserve the income and benefits from associated activities including swimming lessons, school swimming, parties and casual swimming. A scheme will be developed in liaison with the Leisure Trust.</p> <p>Recommended for 'fast track evaluation.</p>		Band D Health and Safety Income generating		
	<table border="1"> <tr> <td>Revenue budget needed for evaluation:</td> <td>Nil</td> </tr> </table>	Revenue budget needed for evaluation:	Nil		
Revenue budget needed for evaluation:	Nil				



Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services New Scheme 	Technical Services: Tonbridge Racecourse to Lower Castle Fields Car Park Bridge Works Works required to replace aging pedestrian bridge (installed in 1994). Replacement works identified during regularised health and safety structural assessment of the bridge and recommended in the next 3-5 years. Options for this bridge to be explored with a relevant Members consultation and appointed consultant. The results of this consultation will assist with the evaluation. Recommended for evaluation in 2024/25.		Band D Health and Safety works identified in the Bridge & HS Inspections
	Revenue budget needed for evaluation:	£3,000 - £5,000 for consultant options report.	



Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000				
Service	Scheme Title		Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments		✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services New Scheme 	Technical Services: Haysden Country Park Shallows Bridge Works Works required to replace aging timber pedestrian bridge (possibly installed 1988). Defects identified during regularised health and safety structural assessment of the bridge. It has been noted that wet rot is in the main beams and structural inspection of this has been increased to annually. The construction of this bridge is laminated timber and if / when delamination of the timber occurs the bridge will be condemned for H&S reasons. Options for this bridge to be explored with a relevant Members consultation and appointed consultant. The results of this consultation will assist with the evaluation. Recommended for evaluation in 2024/25.		✓	Band D Health and Safety works identified in the Bridge & HS Inspections
	Revenue budget needed for evaluation:	£3,000 - £5,000 for consultant options report.		



Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services New Scheme 	Technical Services: Bailey Bridge East Car Park Improvements Formalisation and upgrade of Bailey Bridge East car park, new car park lighting, extension of existing CCTV system, new solar powered pay and display machines and associated signage to make car park suitable for the introduction of charges. Recommended for evaluation in 2024/25.		Band D Income generating.
	Revenue budget needed for evaluation:	£10,000.	


Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services New Scheme 	Technical Services: Upper Castle Field Car Park Extension. Extension of current car park into grass area to the West of the car park. Extra lighting & CCTV, new sustainable drainage system and solar powered pay and display machine with associated signage. On site play area to be retained. Recommended for evaluation in 2024/25.		Band D Income generating.
	Revenue budget needed for evaluation:	£10,000.	



Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000				
Service	Scheme Title		Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments		✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services New Scheme 	Technical Services: Introduction of Automatic Number Plate Recognition (ANPR) Introduce ANPR system into two Council car parks for a trial. Including installation of required equipment, management of the system and collection of revenue. This may be achieved by using a third party to deliver and manage the project on our behalf. Recommended for evaluation in 2024/25.			Band D Income generating.
	Revenue budget needed for evaluation:	£5,000.		

Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000				
Service	Scheme Title		Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments		✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services New Scheme 	Technical Services: Various Parking Amendments to Car Parks and On-Street Parking. Introduction of new pay and display charges in car parks, amendments to existing on-street pay and display machines, installation of new pay and display machines (solar where possible) and upgrading of signage. Project will enable new parking proposals to be introduced. Recommended for evaluation in 2024/25.		✓	Band D Income generating.
	Revenue budget needed for evaluation:	£5,000.		



Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services New Scheme 	Leisure Services: Tonbridge School Athletics Facility The Council has a community use agreement with the school for the athletics track. The scheme looks to refurbish the run ups to the pole vault, long jump and triple jump. The scheme would be funded on a partnership basis with the school, athletics club and the Council. Recommended for evaluation in 2024/25.		Band C External funding Health and safety
	Revenue budget needed for evaluation:	Nil	

Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification
Property Services New Scheme 	<p>Replacement of Angel Centre Boilers</p> <p>Under the Management Agreement with the Tonbridge & Malling Leisure Trust, the Council has an obligation to maintain plant and equipment at the facilities run by the Trust. At the Angel Centre the two existing gas boilers are now over 40 years old and the Council needs to plan for their replacement.</p> <p>Recommended for 'fast track' evaluation.</p>	✓	<p>Band D</p> <p>To meet contractual obligations; to maintain plant and equipment at the facility</p>
	<p>Revenue budget needed for evaluation:</p> <p>£10,000 required to produce initial design and cost estimate.</p>		

Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification
Property Services New Scheme 	<p>De-carbonising the Council's Estate: Installation of air source heat pumps at Larkfield Leisure Centre</p> <p>The Council has an aspiration to become carbon neutral by 2030 and have carbon neutral leisure centres by 2027. In order to achieve that aim the Council will need to reduce its reliance on heating via fossil fuels.</p> <p>The Council has applied for grant funding for installing air source heat pumps to serve the fitness pool at Larkfield Leisure Centre. If successful, there will be a requirement for the Council to contribute 12% of the total project cost.</p> <p>Recommended for 'fast track' evaluation.</p>		Band D Reducing the Council's carbon footprint in line with the Council's 2030 and 2027 carbon neutral aspirations
	<p>Revenue budget needed for evaluation:</p>	Revenue budget for initial design work has already been identified.	

CAPITAL PLAN LIST C – EVALUATIONS

Project		Waste Services – <i>Separate Food Collections from Communal Properties</i>	
1	Specification:		
	(i)	Purpose of the scheme	Trial and subsequent rollout of separate food collections to communal properties in the borough.
	(ii)	Relevance to National / Council's Objectives	(a) National: Provision of separate food waste collections. (b) Council: Compliance with legislation, guidance, best practice. Improving recycling rates and maximising associated income and improving services to residents.
	(iii)	Targets for judging success	(a) Where achievable, roll out separate food collections to all communal properties within the borough. (b) Divert food waste from residual waste to maximise recycling of this waste stream.
2	<p>Description of Project / Design Issues:</p> <p>Previously the Council has successfully rolled out dry recycling to communal properties. At the current time it remains that food waste from communal properties is still mixed with residual waste. Whilst this waste stream is still taken to Allington's Energy from the waste plant there is the ability to maximise its recycling potential. In the Environment Act 2021, the Government has prescribed that food waste from households must be collected separately each week and not sent for incineration or landfill. Where existing collection and disposal contracts are in place for such provision, it is expected that separate food waste collections are delivered from 2023/24 onwards. The Government has also set down a target to increase recycling rates to 65% by 2035 and maximising the recycling of food waste will help the Council towards this target.</p> <p>As with the rollout of dry recycling, it is proposed that a trial be undertaken on a small scale before the full rollout across the borough. This will primarily allow the Council to assess the most suitable types of containers to utilise and this will be fundamental given the proposed storage of large quantities of waste over the period of a week. It is proposed that the trial be undertaken early in 2024 and evaluated shortly after. Subject to the outcome of the trial it will then be the intention to rollout across the borough in 2024/25 and it is envisaged that this will be undertaken on a phased basis.</p> <p>Existing bin stocks will allow the trial to take place though the roll out will require the purchase of additional food waste bins and potentially this could be up to 650 new bins supporting approximately 4,000 individual households. The specific number and type of bin will be subject to the outcome of the trial and could include associated housing if bins are required to be situated outside of current stores due to lack of appropriate space.</p> <p>As part of this project, a review will also be undertaken of individual properties that may currently not have separate food waste collections, again to maximise the recycling of this particular waste stream.</p>		

CAPITAL PLAN LIST C – EVALUATIONS

3	<p>Milestones / Risks: As highlighted above the requirements of the roll out will be dictated by the outcome of the trial that is due to be evaluated in Spring 2024. The rollout is currently planned for the financial year 2024/25 and will be undertaken on a phased basis so has the potential to run beyond this date.</p>					
4	<p>Consultation: As part of the trial, feedback from both residents and managing agents of the communal properties will need to be taken into consideration prior to the full rollout.</p>					
5	<p>Capital Cost: Based on the provision of 650 basic bins for communal properties the capital outlay would be in the region of £13,000. In addition, the current contract data base highlights a further 1,863 individual properties that have no separate food waste collection and provision of smaller food caddies to all would cost a further £13,000. There is also uncertainty at the current time on the requirement for any external bin housing requirements.</p> <p>As highlighted above the exact cost will be subject to the outcome of the trial and the phased rollout. At the current time an estimated allocation of £30,000 is proposed.</p>					
6	<p>Profiling of Expenditure It is estimated that the purchase expenditure will be in 2024/25.</p>					
	2023/24 (£'000)	2024/25 (£'000)	2025/26 (£'000)	2026/27 (£'000)	2027/28 (£'000)	2028/29 (£'000)
		30				
7	<p>Capital Renewals Impact: Whilst the bins will not be placed in Capital Renewals an allocation will need to be made in the Capital Plan for replacements and to take account of future property growth experienced with other waste bins. It is proposed that an initial allocation of £2,000 per year is made though this may need to be reviewed on an annual basis to reflect demand.</p>					
8	<p>Revenue Impact: The loss of investment income at 4% on £30,000 would equate to £1,200 per annum. An increase in income is expected through the diversion of food waste from the residual waste stream resulting in an overall reduction in disposal costs and a relative increase in income through KCC Performance Payments. No additional collection costs will be required through the contract.</p>					

CAPITAL PLAN LIST C – EVALUATIONS

9	Partnership Funding: No appropriate sources.		
10	Project Monitoring / Post Implementation Review: Twelve months after completion.		
11	Screening for equality impacts:		
	Question	Answer	Explanation of impacts
	a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	
	b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	Yes	The project aims to replicate kerbside collections for communal properties in regard to food waste collections.
	c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?	n/a	
12	Recommendation: Transfer from List C to List B.		

CAPITAL PLAN LIST C – EVALUATIONS

Project Leisure Services: <i>Larkfield Leisure Centre – Wetside Changing, room refurbishment</i>						
1	Specification:					
	(i)	Purpose of the scheme	Improvement works to facilitate Introduction of pay and display charges.			
	(ii)	Relevance to National / Council's Objectives	(a)	National:	N/A	
			(b)	Council:	Income generation. Customer needs. Safeguarding.	
	(iii)	Targets for judging success	(a)	Customer satisfaction.		
			(b)	Reduction in complaints.		
			(c)	Reduced revenue costs for ongoing repairs.		
2	Description of Project / Design Issues: The changing village cubicles have come to the end of their economic life and are in need of replacement. The project will see the replacement of the cubicles and a refurbishment of the wetchange area. The current condition of the cubicles receives the majority of complaints at the Centre.					
3	Milestones / Risks Works to be completed in agreed timescale.					
4	Consultation: Proposed project has been brought forward in liaison with the Leisure Trust.					
5	Capital Cost £150,000.00					
6	Profiling of Expenditure					
		2023/24 (£'000)	2024/25 (£'000)	2025/26 (£'000)	2026/27 (£'000)	2027/28 (£'000)
			150			

CAPITAL PLAN LIST C – EVALUATIONS

7	Capital Renewals Impact: Replacement every 12 years.		
8	Revenue Impact: 4% of capital value will equate to £6,000 per annum of lost interest.		
9	Partnership Funding: N/A		
10	Project Monitoring / Post Implementation Review: Post implementation review to Communities and Environment Scrutiny Select Committee 12 months after completion.		
11	Screening for equality impacts:		
	Question	Answer	Explanation of impacts
	c. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	Parking available for everyone to use.
	d. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	No	The increased parking will allow more people to access facilities and amenities in the local community.
	c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?	n/a	
12	Recommendation: Transfer from List C to List B.		

CAPITAL PLAN LIST C – EVALUATIONS

Project		Central Services: <i>Replacement of Angel Centre Boilers</i>	
1	Specification:		
	(i)	Purpose of the scheme	To replace end of life gas boilers at the Angel Centre, Tonbridge.
	(ii)	Relevance to National / Council's Objectives	(a) National: N/A (b) Council: Asset Management.
	(iii)	Targets for judging success	(a) Ensuring the continuation of service provision at the Centre. (b) Improved energy efficiency.
2	<p>Description of Project / Design Issues:</p> <p>Whilst the Tonbridge & Malling Leisure Trust manage the Angel Centre on behalf of the Council, the Council is obliged under the Management Agreement to maintain the facilities, including plant and equipment and the building structure.</p> <p>The two gas fired boilers at the Angel Centre are original to the building, which was constructed in 1981, meaning they are now over 40 years old. They provide both space and water heating. While work continues on the Council's review of its Tonbridge town centre assets, the boilers have been kept running as best as possible. However, one of the boilers has developed a leak and due to their age spare parts are no longer available.</p> <p>While every attempt will be made to keep the boilers running it is felt prudent to provide funding for their replacement in the event of sudden failure.</p> <p>Members are currently considering options for the future of the Angel Centre, however due to the anticipated timescales associated with having a long term solution in place it is likely these boilers will need to be replaced in the meantime to ensure the continuing operation of the building.</p>		

CAPITAL PLAN LIST C – EVALUATIONS

3	<p>Milestones / Risks</p> <p><u>Risks</u> The main risk will be if the boilers were to suddenly fail and the Council were not in a position to be able to install replacements. In that instance a temporary heating supply would need to be arranged as quickly as possible to minimize disruption to the centre. If no heating or hot water was available for a prolonged period there may be an associated loss of income claim from the Leisure Trust if the disruption were to impact on their business. This may also generate complaints from customers.</p> <p><u>Milestones</u></p> <ul style="list-style-type: none"> - Completion of detailed designs and preparation of tender/quote documentation. - Obtaining tenders. - Awarding the contract. - Completion of the work. 					
4	<p>Consultation: Consultation has taken place with the relevant Cabinet Member, internal officers, and the Tonbridge & Malling Leisure Trust.</p>					
5	<p>Capital Cost: £150,000</p>					
6	Profiling of Expenditure					
	2023/24 (£'000)	2024/25 (£'000)	2025/26 (£'000)	2026/27 (£'000)	2027/28 (£'000)	2028/29 (£'000)
7	<p>Capital Renewals Impact: There will be no impact on capital renewals.</p>					
8	<p>Revenue Impact: Modern gas fired boilers would operate at a higher efficiency than the 40 year old current boilers, leading to a reduction in gas consumption at the site. The extent of that reduction would be estimated once the design work has been completed.</p> <p>Opportunity cost associated with not receiving interest payments on £150,000 would be £6,000 per annum based on a 4% rate of return.</p>					

CAPITAL PLAN LIST C – EVALUATIONS

9	Partnership Funding: On the basis gas boilers would be installed, no partnership funding is available.		
10	Project Monitoring / Post Implementation Review: Director responsible: Adrian Stanfield Progress reported to: Finance, Regeneration & Property Scrutiny Select Committee / Cabinet as required. Post Implementation review to be carried out twelve months after completion.		
11	Screening for equality impacts:		
	Question	Answer	Explanation of impacts
	e. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	
	f. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	n/a	
c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?	n/a		
12	Recommendation: Transfer from List C to List B.		

CAPITAL PLAN LIST C – EVALUATIONS

Project Central Services: <i>Installation of air source heat pumps to serve the fitness pool at Larkfield Leisure Centre</i>			
1	Specification:		
	(i)	Purpose of the scheme	To reduce the carbon footprint of Larkfield Leisure Centre as part of the Council's Climate Change Strategy.
	(ii)	Relevance to National / Council's Objectives	(a) National: Climate Change. (b) Council: Climate Change – providing more on-site renewable technology.
	(iii)	Targets for judging success	(a) Reduction in CO2 emissions from Larkfield Leisure Centre.
2	<p>Description of Project / Design Issues:</p> <p>As part of the Council's Climate Change Strategy and aspiration to become carbon neutral by 2030 and have carbon neutral leisure centres by 2027, carbon descent reports were commissioned for two Council buildings which had the largest current carbon footprint, Larkfield Leisure Centre, and Tonbridge Swimming Pool.</p> <p>The report for Larkfield Leisure Centre identified the potential to install air source heat pumps to replace the end of life gas boilers serving the fitness pool. The fitness pool was added to Larkfield Leisure Centre in the mid-1990s and the original gas boilers remain in place.</p> <p>The majority of the design work associated with the heat pumps has been completed as part of the Council's funding application to the government's Public Sector Decarbonising Scheme (PSDS) fund. The overall cost of the project is estimated to be £1.324m. If the Council are successful in achieving funding through the PSDS there will be a requirement for the Council to contribute 12% of the project cost.</p> <p>The anticipated annual saving of CO2 from the scheme is estimated to be 185 tonnes.</p> <p>It is proposed this scheme be fast tracked so that if the Council are successful in obtaining funding from PSDS, the project will be able to proceed as quickly as possible.</p>		

CAPITAL PLAN LIST C – EVALUATIONS

3	<p>Milestones / Risks</p> <p><u>Risks</u> The main risk to the project is if the Council is unsuccessful in obtaining external funding. In that scenario options for installing these air source heat pumps will need to be reviewed, including an assessment of funding options.</p> <p>In addition there are risks associated with the volatility of costs and availability of materials, as well as ensuring disruption to the site operation is kept to a minimum so as not to incur any loss of income claims from the site operators or complaints from customers.</p> <p><u>Milestones</u> If external grant funding is awarded the key milestones will be:</p> <ul style="list-style-type: none"> - Completion of detailed design and preparing of tender documentation. - Obtaining tenders. - Awarding the contract. - Completion of the work. 					
4	<p>Consultation: Consultation has taken place with the relevant Cabinet Member, internal officers, and the Tonbridge & Malling Leisure Trust.</p> <p>GEP Environmental were appointed to undertake the technical design and have produced the budget costings for the scheme.</p>					
5	<p>Capital Cost: £1,324,000, of which £1,164,760 is being applied for through PSDS, leaving the Council to fund £159,240. Although there are contingencies incorporated into the overall project budget cost of £1,324,000 it is recommended a 10% contingency be added to the Council's contribution, leading to a Council contribution of £175,000.</p>					
6	Profiling of Expenditure					
	2023/24 (£'000)	2024/25 (£'000)	2025/26 (£'000)	2026/27 (£'000)	2027/28 (£'000)	2028/29 (£'000)
7	<p>Capital Renewals Impact: N/A</p>					

CAPITAL PLAN LIST C – EVALUATIONS

8	<p>Revenue Impact: Allowance will be made in the Council's Building Repairs Expenditure Plan for the ongoing servicing and maintenance of the air source heat pumps. There will be an associated reduction in cost of having to maintain the existing gas fired boilers.</p> <p>There will be an associated increase in electricity usage to power the heat pumps but an associated reduction in gas usage. The Leisure Trust are responsible for utility consumption at the site.</p> <p>Opportunity cost associated with not receiving interest payments on £175,000 would be £7,000 per annum based on a 4% rate of return.</p>		
9	<p>Partnership Funding: As detailed above, the Council has applied for PSDS grant funding to meet the majority cost of this scheme.</p>		
10	<p>Project Monitoring / Post Implementation Review: Director responsible: Adrian Stanfield Progress reported to: Finance, Regeneration & Property Scrutiny Select Committee / Cabinet as required. Post Implementation review to be carried out twelve months after completion.</p>		
11	<p>Screening for equality impacts:</p>		
	Question	Answer	Explanation of impacts
	g. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	
	h. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	n/a	
	c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?	n/a	
12	<p>Recommendation: Transfer from List C to List B.</p>		